



*Department of Community Development*

300 6<sup>th</sup> St | Rapid City, SD 57701 | 605-394-4120  
 cpweb@rcgov.org | www.rcgov.org

Kelly Brennan, Long Range Planner III  
 Department of Community Development  
 Long Range Planning

Phone: 605-394-4120  
 Email: kelly.brennan@rcgov.org

**MEMORANDUM**

TO: Metropolitan Planning Organization Committee Members  
 FROM: Kelly Brennan, Long Range Planner III  
 DATE: January 16, 2025  
 RE: **25TP001 – 2024 Unified Planning Work Program Annual Report**

Attached for your review is the 2024 Annual Report listing the accomplishments and expenditures associated with the Unified Planning Work Program activities conducted during the past year. A brief summary of the expenditures follows:

2024 UPWP Totals				Total	
DESCRIPTION	TOTAL BUDGET	FHWA	LOCAL MATCH	BUDGET EXPENDED	BUDGET REMAINING
Personnel	445,801.00	365,333.91	80,467.09	336,297.29	109,503.71
Safe/Access. Personnel	11,431.00	9,367.72	2,063.28	2,672.88	8,758.12
Professional Services	950,625.00	779,037.18	171,587.82	442,088.57	508,536.43
Safe/Access. Professional Services	24,375.00	19,975.31	4,399.69	10,314.61	14,060.39
Capital Resources	5,000.00	4,097.50	902.50	0.00	5,000.00
SDDOT	0.00	0.00	0.00	0.00	0.00
Total	1,437,232.00	1,177,811.62	259,420.38	791,373.35	645,858.65

**STAFF RECOMMENDATION: Staff recommends approval of the 2024 Unified Planning Work Program Annual Report.**