

**MINUTES  
OF THE  
CITIZENS ADVISORY COMMITTEE  
Thursday, September 12, 2019, 7:30 a.m.  
Council Chambers  
City/School Administration Center  
Rapid City, South Dakota**

**MEMBERS PRESENT:** John Boylan, Luke Corwin, Dr. Bret Lingwall, Bob Burns, and Wes Rick

**MEMBERS ABSENT:** Dave Kallemeyn, Matt Kammerer, Tom Raymond, Jen Red Bear, and Kathy McDaniel

**STAFF PRESENT:** Patsy Horton, Kip Harrington, Kelly Brennan and Melissa Bloomberg – Rapid City Community Development Department

**OTHERS PRESENT:** Jerry Ortbahn – South Dakota Department of Transportation and Mark Hoines – Federal Highway Administration

Rick called the meeting to order at 7:30 a.m.

**General Public Comment**

No public comment.

**Business**

**Boylan moved, Lingwall seconded and motion carried unanimously to approve the minutes from the August 15, 2019 meeting.**

**19TP022 – Approve the 2020 Unified Planning Work Program (UPWP) – Final Report.** Harrington reviewed the 2020 UPWP final report. This document includes the annual activities, planning studies and products to be developed by the MPO for 2020. The UPWP also identifies funding and staffing for conducting these tasks.

**Burns moved, Lingwall seconded and motion carried unanimously to approve the 2020 Unified Planning Work Program – Final Report.**

**19TP023 – Approve the Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process in the amount of \$533,684.62.** Harrington reviewed the Agreement between the City of Rapid City and the South Dakota Department of Transportation to conduct the Rapid City Area Transportation Planning Process. This agreement provides federal transportation planning funds in the amount of \$533,684 to conduct activities identified in the Rapid City Area MPO's 2020 Unified Planning Work Program and authorizes the reimbursement of funds to the City of Rapid City for work identified in the 2020 Unified Planning Work Program through the Transportation Planning Budget (706), including eligible activities performed by Community Development and Public Works staff.

**Lingwall moved, Corwin seconded and motion carried unanimously to approve the Agreement between the City of Rapid City and the South Dakota Department of Transportation for accomplishing the Rapid City Area Transportation Planning Process in the amount of \$533,684.62.**

**19TP024 – Approve the 2019 Unified Planning Work Program (UPWP) Amendment #19-03.** Harrington reviewed the amendment to the 2019 UPWP to add funding for a Jamar Traffic Counter Software Upgrade in the amount of \$1,000.

**Burns moved, Lingwall seconded and motion carried unanimously to approve the 2019 Unified Planning Work Program Amendment #19-03.**

#### **Update on Construction Projects**

Ortbahn provided information on the current construction projects within the MPO area. Harrington provided additional updates.

#### **Update on Planning Projects**

Harrington and provided information on the current planning projects within the area.

#### **Election of Vice-Chairman**

Rick opened the nominations for vice-chairman.

**Boylan moved, Lingwall seconded a motion to nominate Burns as Vice-Chair. Burns withdrew nomination acceptance.**

**Corwin moved, Burns seconded and motion electing Corwin as Vice-Chair carried unanimously.**

There being no further business, the meeting adjourned at 7:49 a.m.