

**MINUTES  
OF THE  
TECHNICAL COORDINATING COMMITTEE  
Thursday, August 17, 2017 10:00 a.m.  
3<sup>rd</sup> Floor West Meeting Room  
City/School Administration Center  
Rapid City, South Dakota**

**MEMBERS PRESENT:** Stacy Bartlett – South Dakota Department of Transportation, Sgt. Wayne Asscherick – Rapid City Police Department, Kirk Chaffee – Meade County Planning and Equalization Department, Beau Fraser – Pennington County Highway Department, Steve Frooman – Rapid City Public Works Department, Traffic Engineer, Lonnie Harmon – City of Summerset City Administrator, Kip Harrington – Rapid City Community Planning and Development Services, Patsy Horton – Rapid City Community Planning and Development Services, Bob Kaufman – City of Box Elder Public Works Department, Lt. Dustin Morrison – Pennington County Sheriff’s Office, Todd Peckosh – Rapid City Public Works Department Engineer, Brad Remmich – South Dakota Department of Transportation, Bill Rich – Meade County Planning and Equalization Department, Rich Sagen – Rapid City Transit Manager, Lincoln Shuck – Meade County Highway, Scott Tegethoff – Meade County Highway and Bill Welk – Pennington County Highway Department

**MEMBERS ABSENT:** Mayor Phil Anderson – City of Piedmont, Dennis Berg – Rapid City School District, Brett Burditt – Meade County School District, Bob Eben – Ellsworth Air Force Base, PJ Conover – Pennington County Planning Department, Doug Curry – Rapid City Regional Airport, Chief Jason Dubbs – City of Box Elder Police Department, Vicki Fisher – Rapid City Community Planning, Peter Haugh – Douglas School District, Ron Koan – City of Box Elder Planning Department, Mayor George Mandas – City of Summerset, Ron Merwin – Meade County Sheriff’s Department and Dale Tech – Rapid City Public Works Department

**STAFF PRESENT:** Kelly Brennan and Katie Parker – Rapid City Community Planning and Development Services

**OTHERS PRESENT:** None

Chairperson Horton called the meeting to order at 10:00 a.m.

Horton introduced Fraser to the committee.

Asscherick and Sagen entered the meeting.

**General Public Comment**

Horton relayed the concerns brought up at the Citizens Advisory Committee meeting regarding the pedestrian crossing signal on Sheridan Lake Road. Harrington requested that Frooman check the crash report data for that area. Discussion ensued.

**APPROVAL OF MINUTES OF June 15, 2017 MEETING**

**Remmich moved, Chaffee seconded and motion carried unanimously to approve the minutes from the June 15, 2017 meeting.**

**17TP011 – Approve the 2018-2021 Transportation Improvement Program - Final**

Harrington relayed to the committee that each year the Rapid City Area Metropolitan Planning Organization is required to develop the Transportation Improvement Program (TIP). Harrington relayed the concerns from the Citizens Advisory Committee about the numbers listed in red with Welk stating that he would need to check with Wilsey. Discussion ensued.

**Chaffee moved, Sagen seconded and motion carried unanimously to recommend approving the 2018-2021 Transportation Improvement Program – Final.**

**17TP012 – Approve the Agreement Between the City of Rapid City and the City of Box Elder for Accomplishing the Rapid City Area Transportation Planning Process.** Harrington detailed this agreement that was created based on directive from the Rapid City Area Metropolitan Planning Organization's (MPO) Executive Policy Committee in December 2016 to expend funds on a North Elk Vale Road Corridor Study. Harrington stated that Remmich advised during the Citizens Advisory Committee meeting that a conflict of interest clause needs to be included in this agreement and further advised to take this agreement back to the Box Elder City Council and other City of Rapid City committees for approval.

**Kaufman moved, Tegethoff seconded and motion carried unanimously to recommend approving the Agreement Between the City of Rapid City and the City of Box Elder for Accomplishing the Rapid City Area Transportation Planning Process with the addition of the conflict of interest clause.**

**17TP013 – Approve the Agreement Between the City of Rapid City and Pennington County for Accomplishing the Rapid City Area Transportation Planning Process.** Harrington reviewed this agreement that was created based on directive from the Rapid City Area Metropolitan Planning Organization's the Executive Policy Committee in December 2016, to expend funds on a North Elk Vale Road Corridor Study. Harrington further stated that like item 17TP012, Remmich advised that a conflict of interest clause needs to be included in the contract and that the contract will need to be re-presented to the Pennington County Commission and other City of Rapid City committees for approval.

**Rich moved, Peckosh seconded and motion carried unanimously to recommend approving the Agreement Between the City of Rapid City and Pennington County for Accomplishing the Rapid City Area Transportation Planning Process with the addition of the conflict of interest clause.**

**17TP015 – Approve the 2017 Unified Planning Work Program Amendment 17-02.** Harrington reviewed this amendment that removes the Meade County Corridor Study and adds the Rapid City Railroad Quiet Zone Study. Harrington informed the committee that the Meade County Commission did not approve the Meade County Corridor Study at their July 26, 2017 meeting. Harrington further stated that the Federal Highway Administration provides funding at 81.95% and each local entity provides funding at 18.05%. Rich stated that the Meade County Commission was going to review the Meade County Corridor Study again at their August 23, 2017 meeting. Horton recommended revising this amendment to include both items. Remmich advised to have the Executive Policy Committee vote on this amendment as having both studies in the amendment.

**Chaffee moved, Remmich seconded and motion carried unanimously to recommend approving the 2017 Unified Planning Work Program Amendment 17-02 to include both the Meade County Corridor Study and the Rapid City Railroad Quiet Zone Study.**

**17TP016 – Acknowledge the 2017-2020 Transportation Improvement Program Amendment 17-001A.** Harrington informed the committee of this administrative amendment that moves a Railroad Crossing Improvement project from 2018 to 2017 for safety reasons.

**Chaffee moved, Harmon seconded and motion carried unanimously to recommend acknowledging the 2017-2020 Transportation Improvement Program Amendment 17-001A.**

**17TP017– Acknowledge the 2018 Rapid City Area Metropolitan Planning Organization Meeting Schedule.** Horton advised the committee of the dates that have been selected for 2018. Horton reminded the committee that all meetings will take place in the 3<sup>rd</sup> Floor West meeting room.

**Sagen moved, Rich seconded and motion carried unanimously to recommend acknowledging the 2018 Rapid City Area Metropolitan Planning Organization Meeting Schedule.**

**Other Business**

**Update on Construction Projects**

Remmich provided information on the current construction projects within the Rapid City Area Metropolitan Planning Organization area. Discussion ensued.

Peckosh provided an update on the construction projects in Rapid City.

Welk provided an update on the construction projects in Pennington County.

Tegethoff stated that Black Hawk Safe Routes to School project has been let.

**Update on Planning Projects**

Harrington provided information on the current planning projects within the Rapid City Area Metropolitan Planning Organization area.

Harrington advised the committee that the Study Advisory committee meeting for the I-90 Exit 61 to 67 Corridor Study will be on August 24, 2017 with the final public meeting on September 13, 2017 at the Comfort Suites on Elk Vale Road from 6:00 p.m. to 7:30 p.m.

There being no further business the meeting adjourned at 10:17 a.m.